

**NOTICE OF PUBLIC HEARING
TOWN OF BABYLON**

PLEASE TAKE NOTICE, that the Town Board of the Town of Babylon will hold a Public Hearing at Babylon Town Hall, 200 East Sunrise Highway, Lindenhurst, New York, on the 25th day of April, 2018 at 3:30 p.m., prevailing time, to consider amending Chapter 47 of the Babylon Town Code (Personnel Policies) as set forth in the annexed Exhibit "A".

**EXHIBIT A
Chapter 47**

Article IV: Employees outside collective bargaining unit

§ 47-14 Funeral leave.

Administrative employees shall be entitled to funeral leave with pay, not to exceed four workdays, to be used within 3 months of death, for making arrangements, settling family affairs, bereavement, or attending the funeral or memorial service in connection with the death of a member of their immediate family, including the following persons only: current spouse, parent, child, sister, brother, grandparent, grandchild, parent-in-law, daughter and son-in-law, brother and sister-in-law, and grandparent-in-law.

Administrative employees shall be entitled to funeral leave with pay, not to exceed one workday, to be used within thirty days of death, for making arrangements, settling family affairs, bereavement, or attending the funeral or memorial service in connection with the death of a relative other than an immediate family member, including the following persons only: aunt, uncle, niece, nephew, and cousin. There shall be no funeral leave provided for former spouses or members of a former spouse's family.

All requests for funeral leave must be accompanied by the appropriate form provided by the Division of Personnel. The Town reserves the right to require documentation of the death including but not limited to death certificate, obituary, documentation from funeral home, and evidence of kinship.

Dated: March 29, 2018, Town of Babylon

BY ORDER OF THE TOWN BOARD, TOWN OF BABYLON
GERALDINE COMPITELLO, TOWN CLERK