A Special Meeting of the Town Board, Town of Babylon, was held at the Town House, 200 East Sunrise Highway, Lindenhurst, NY on Thursday, the 28th day of June, 2018 at 3:30 p.m. prevailing time.

**Supervisor Schaffer called the meeting to order with a salute to the flag.**

**Supervisor Schaffer:** Please remain standing for a moment of silence and I ask that you keep in your thoughts and prayers the brave service men and women who are serving our Country here and abroad as well as those families still suffering from the aftermath of super storm Sandy.

Thank you, please be seated.

**The Deputy Town Clerk called the roll:**

Councilman Manetta
Councilman Martinez
Councilman McSweeney
Councilwoman Gordon
Supervisor Schaffer

<table>
<thead>
<tr>
<th>VOTES:</th>
<th>YEAS:</th>
<th>NAYS:</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td>4</td>
<td>0</td>
</tr>
</tbody>
</table>

The resolution was thereupon declared duly adopted.

**RESOLUTION NO. 500 JUNE 28, 2018**

**ACCEPTING A DONATION**

The following resolution was offered by Councilman Manetta and seconded by Councilman Martinez:

BE IT RESOLVED, by the Town Board of the Town of Babylon, that the donation of $100,000.00 be accepted with gratitude from Engel Burman at Deer Park LLC, to be used for renovation of the Van Bourgondien Park.

VOTES: 4 YEAS: 4 NAYS: 0

The resolution was thereupon declared duly adopted.

**RESOLUTION NO. 501 JUNE 28, 2018**

**ACCEPTING A DONATION**

The following resolution was offered by Councilman Martinez and seconded by Councilman McSweeney:

BE IT RESOLVED, by the Town Board of the Town of Babylon, that the donation of 80 pieces of stainless steel, bent on 2-1/2" x 1-1/2" x 1/8" angle with centered hole in each leg, with a total value of $160.00, be accepted with gratitude from Sims Steel Corporation for the Department of Public Works.

VOTES: 4 YEAS: 4 NAYS: 0

The resolution was thereupon declared duly adopted.

**RESOLUTION NO. 502 JUNE 28, 2018**

**ADOPTING THE TOWN OF BABYLON PERSONALLY IDENTIFIABLE INFORMATION POLICY**

The following resolution was offered by Councilman Manetta and seconded by Councilman McSweeney:

BE IT RESOLVED, by the Town Board of the Town of Babylon, upon the recommendation of the Town Attorney, that the attached personally identifiable information policy is hereby adopted for the Town of Babylon.

VOTES: 4 YEAS: 4 NAYS: 0

The resolution was thereupon declared duly adopted.

**Personally Identifiable Information Policy**

**Policy Statement**

It is the policy of the Town of Babylon to protect personally identifiable information (PII) of employees and those that use any of our Town services. The electronic restrictions and safeguards outlined in this policy provide guidance for employees that have access to PII retained by the Town of Babylon to ensure compliance with state and federal regulations.

**Definitions**

Personally Identifiable Information (PII) is any information pertaining to an individual that can be used to distinguish or trace a person’s identity. Some information that is considered PII is available in public sources such as telephone books, public websites, etc. This type of information is considered to be Public PII and includes:

1. First and Last name
2. Address
3. Work telephone number
4. Work e-mail address
5. Home telephone number
6. Photos and video
7. Social security number
8. Username and password
9. Passport number
10. Credit card number
11. Clearances
12. Banking information
13. Biometrics
14. Data and place of birth
15. Mother’s maiden name
16. Criminal, medical and financial records
17. Photos and video including any of the above

**Procedures**

This section provides guidelines on how to maintain and discard PII. If current procedures fall outside this policy or questions arise please contact Town Attorney to suggest more efficient procedures for protecting PII. All electronic files that contain Protected PII will reside within a protected information system location. All physical files that contain Protected PII will reside within a locked file cabinet or room where not being actively viewed or modified. Protected PII is not to be downloaded to personal or organization owned workstations or mobile devices (such as laptops, personal digital assistants, mobile phones, tablets or removable media). PII will also not be sent through any form of insecure electronic communication e.g. E-mail or instant messaging systems. Significant security risks emerge when PII is transferred from a secure location to a less secure location or is disposed of improperly. When disposing of PII, the physical or electronic file should be through the Office of the Town Clerk with a supervised burn.
The following resolution was offered by Councilman Martinez and seconded by Councilman McSweeney.

WHEREAS, the Town Board of the Town of Babylon having duly called and held a Public Hearing at Babylon Town Hall, 200 East Sunrise Highway, Lindenhurst, New York, on the 28th day of June 2018 upon the question of enactment of Local Law No. 18 of 2018 of the Town of Babylon, Suffolk County, New York, being a Local Law amending the Code of the Town of Babylon, Chapter 61; NOW, THEREFORE, be it

RESOLVED AND ORDAINED, by the Town Board of the Town of Babylon that Local Law No. 18 of 2018, of the Town of Babylon, Suffolk County, New York, is hereby enacted as follows and effective upon its filing with the New York State Department of State:

LOCAL LAW NO. 18 of 2018

A Local Law amending the Code of the Town of Babylon, Chapter 61

VOTES: 4
YEAS: 4
NAYS: 0

The resolution was thereupon declared duly adopted.

Exhibit “A”
Chapter 61 Ward Districts

ADD
Chapter 61: Procedures for Ballot Propositions Proposing Ward Districts

§ 61-1 Ward Districts.
The Town Board may upon its own motion and shall, upon a petition, in such form and filed with the Town Clerk as specifically set forth herein, cause to be submitted at a biennial Town election, a proposition to establish a system of Ward Districts for the election of Councilpersons/Warden within the Town of Babylon.

§ 61-2 Procedure for submission of petition.
A. Any person seeking an election proposition to establish Ward Districts shall be submitted to the Town Clerk in the following manner:
1. The petition shall be subscribed and authenticated by voters registered to vote in the Town of Babylon at the time of signature. All witnesses must be registered to vote within the Town of Babylon at the time of signature.
2. The petition shall designate, in writing, the name and mailing address of a contact person.
3. The number of signatures on the petition must be equal to at least 5% of the total votes cast for Governor in the Town of Babylon at the last general election in the Town held for the election of state officers.
4. All signatures on the petition must be subscribed and authenticated in the manner set forth in the New York State Election Law for the authentication of nominating petitions.
5. All signatures on the petition submitted to the Town Clerk must be dated at the time of signature; such date shall be no greater than 180 days prior to the filing of the petition with the Clerk.

§ 61-3 Contents of proposition.
A. The proposition contained within the petition or within the Town Board’s own motion must set forth clearly to the voters of the Town of Babylon a summary of the change proposed. At minimum, the proposition must explain:
1. That an at-large system exists in the Town which enables every registered voter to elect all members of the Town Board;
2. That Ward Districts are proposed;
3. The number of Ward Districts proposed;
4. That, if approved, voters would vote for one Councilperson/Warden only in their respective ward, rather than each of at-large Councilpersons/Wardens running for election;
5. That, if approved, the Town Board would establish the Ward Districts.

§ 61-4 Objections to petition; rejection.
A. Written objections to the petition may be submitted to the Town Clerk in the manner and during the time periods set forth in the New York State Election Law for the filing of objections to nominating petitions.
B. If a determination is made that a petition is insufficient following a review by the Town Clerk and the Town Attorney, the Town Clerk shall give notice of the determination by registered mail to the contact person on the petition. If the determination of insufficiency of the petition is made upon specific objections to the petition, as set forth in the New York State Election Law, the Town Clerk shall also give notice of the determination to the objectors.

§ 61-5 Procedure for establishment or abolition of Ward Districts.
A. Whenever a proposition for the establishment of Ward Districts is adopted, the establishment shall occur in the manner set forth in Town Law § 85 in its current form and as amended.
B. The procedure for abolition of Ward Districts shall be as set forth in the Town Law § 85 in its current form and as amended.

RESOLUTION NO. 503 JUNE 28, 2018

AUTHORIZING A PERMANENT EASEMENT WITH THE VILLAGE OF AMITYVILLE FOR THE UNDERWATER LAND LOCATED AT THE SOUTHERLY END OF SOUTH BAY AVENUE, AMITYVILLE, NEW YORK

The following resolution was offered by Councilman Martinez and seconded by Councilman McSweeney.

WHEREAS, the Village of Amityville has commenced a project known as the Amityville Waterfront Resiliency Project (the “Project”) which involves the installation of bulkheads and related appurtenances within the Village of Amityville; and

WHEREAS, in order to properly effectuate the Project, the Village must obtain a permanent easement over certain underwater land owned by the Town of Babylon located at the southerly end of South Bay Avenue in Amityville, New York and further described on the annexed Schedule A description; and

WHEREAS, the Town, at this time, does not object to granting such permanent easement,

NOW, THEREFORE, be it

RESOLVED, that the Supervisor is authorized to execute a Permanent Easement Agreement granting to the Village of Amityville, a permanent easement for the installation, replacement and maintenance of bulkheads and related appurtenances upon the land described in the annexed Schedule A and upon such terms, covenants and conditions acceptable to the Town Attorney; and be it further

RESOLVED, that this Resolution is subject to a press release and that the Town Clerk is hereby directed to publish notice of the adoption of this resolution in an official newspaper of the Town.

VOTES: 4
YEAS: 4
NAYS: 0

The resolution was thereupon declared duly adopted.
SCHEDULE A

ALL THAT CERTAIN PLOT, PIECE OR PARCEL OF LAND WITH THE BUILDINGS AND IMPROVEMENTS THEREON ERECTED, SITUATE, LYING AND BEING IN THE INC. VILLAGE OF AMITYVILLE, TOWN OF BABYLON, COUNTY OF SUFFOLK AND STATE OF NEW YORK, BEING PART OF THE ROADWAY SHOWN ON MAP OF UNQUE PARK FILED IN THE OFFICE OF THE CLERK, COUNTY OF SUFFOLK ON AUGUST 25, 1919: FILE NO. 742

WHICH SAID PART OF LOT IS MORE PARTICULARLY BOUNDED AND DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT WHERE THE EASTERNLY SIDE OF SOUTH AVENUE INTERSECTS WITH THE SOUTHERLY SIDE OF RICHMOND AVENUE.

RUNNING THENCE ALONG THE EASTERNLY SIDE OF SOUTH AVENUE SOUTH 38 DEGREES 46 MINUTES 00 SECONDS WEST 1298.87 FEET TO THE POINT OR PLACE OF BEGINNING.

RUNNING THENCE SOUTH 45 DEGREES 31 MINUTES 22 SECONDS EAST 11.64 FEET;

RUNNING THENCE SOUTH 38 DEGREES 33 MINUTES 50 SECONDS WEST 18.35 FEET;

RUNNING THENCE NORTH 53 DEGREES 14 MINUTES 52 SECONDS WEST 72.65 FEET;

RUNNING THENCE NORTH 38 DEGREES 21 MINUTES 50 SECONDS EAST 28.18 FEET;

RUNNING THENCE SOUTH 45 DEGREES 31 MINUTES 22 SECONDS EAST 61.46 FEET TO THE POINT OR PLACE OF BEGINNING.

RESOLUTION NO. 505 JUNE 28, 2018

APPOINTING BOARD MEMBERS AND SETTING SALARIES OF BOARD OF ASSESSMENT REVIEW

The following resolution was offered by Councilman McSweeney and seconded by Councilman Manetta.

BE IT RESOLVED, by the Town Board of the Town of Babylon, that the following appointments effective this date are made to certain Municipal Board positions and administrative personnel who serve at the pleasure of Town Board, and be it further RESOLVED, that the salaries are hereby set effective this date for the below listed administrative personnel and Municipal Board Members who serve at the pleasure of the Town Board, and Municipal Board Members who have been appointed for specific terms as set forth hereinafter:

BOARD OF ASSESSMENT REVIEW

<table>
<thead>
<tr>
<th>NAME</th>
<th>TITLE</th>
<th>TERM EXPIRY</th>
<th>SALARY</th>
</tr>
</thead>
<tbody>
<tr>
<td>Karen Creccione</td>
<td>Chairman</td>
<td>9/30/2022</td>
<td>9,750/ann.</td>
</tr>
<tr>
<td>Thomas Humphrey</td>
<td>Member</td>
<td>9/30/2021</td>
<td>8,750/ann.</td>
</tr>
<tr>
<td>Nathan King</td>
<td>Member</td>
<td>9/30/2020</td>
<td>8,750/ann.</td>
</tr>
<tr>
<td>Gennie Rigney</td>
<td>Member</td>
<td>9/30/2019</td>
<td>8,750/ann.</td>
</tr>
<tr>
<td>Alicia Marks</td>
<td>Member</td>
<td>9/30/2018</td>
<td>8,750/ann.</td>
</tr>
<tr>
<td>Nancy Cidino</td>
<td>Secretary</td>
<td></td>
<td>6,000/ann.</td>
</tr>
<tr>
<td>Marianne Hunt</td>
<td>Stenographer</td>
<td></td>
<td>6,000/ann.</td>
</tr>
</tbody>
</table>

VOTES: 4 YEAS: 4 NAYS: 0

The resolution was theretupon declared duly adopted.

RESOLUTION NO. 506 JUNE 28, 2018

AUTHORIZING EMPLOYEE REIMBURSEMENT

The following resolution was offered by Councilman Manetta and seconded by Councilman Martinez.

BE IT RESOLVED, by the Town Board of the Town of Babylon, that the Comptroller is hereby authorized to issue reimbursement to the following employee(s):

<table>
<thead>
<tr>
<th>EMPLOYEE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Maryann Andersen</td>
<td>$122.20 for Jackets</td>
</tr>
</tbody>
</table>

VOTES: 4 YEAS: 4 NAYS: 0

The resolution was theretupon declared duly adopted.

RESOLUTION NO. 507 JUNE 28, 2018

CONFIRMING MEMBERSHIP TO THE NORTH LINDENHURST FIRE DEPARTMENT, INC.

The following resolution was offered by Councilman Martinez and seconded by Councilman McSweeney.

BE IT RESOLVED, that pursuant to Section 1402 of the Non-Profit Law of the State of New York, the following residents are duly elected in conformity with the By-Laws of the North Lindenhurst Fire Department, Inc., 1601 Straight Path, North Lindenhurst, New York:

<table>
<thead>
<tr>
<th>Name</th>
<th>Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lisa Abramski</td>
<td>94 Farmers Avenue, North Lindenhurst, NY 11757</td>
</tr>
<tr>
<td>Matthew Smidley</td>
<td>184 South 6th Street, Lindenhurst, NY 11757</td>
</tr>
<tr>
<td>Nicholas D. Frazzitta</td>
<td>750 30th Street, Lindenhurst, NY 11757</td>
</tr>
</tbody>
</table>

VOTES: 4 YEAS: 4 NAYS: 0

The resolution was theretupon declared duly adopted.

RESOLUTION NO. 508 JUNE 28, 2018

AUTHORIZING REFUND OF FEES DEPARTMENT OF PARKS, RECREATION & CULTURAL AFFAIRS

The following resolution was offered by Councilman McSweeney and seconded by Councilman Manetta.

BE IT RESOLVED, by the Town Board of the Town of Babylon, upon the recommendation of the Parks, Recreation and Cultural Affairs Department, that the following fees be refunded:

<table>
<thead>
<tr>
<th>Name</th>
<th>Address</th>
<th>Fee</th>
<th>Activity</th>
<th>Receipt Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Charlisa Grant</td>
<td>103 Hale Road, North Babylon, NY 11703</td>
<td>$800.00</td>
<td>Day Camp</td>
<td>128358</td>
</tr>
<tr>
<td>Gary Hapchos</td>
<td>27 Woodbridge Ct, West Babylon, NY 11704</td>
<td>$25.00</td>
<td>Camping Permit</td>
<td>129918</td>
</tr>
<tr>
<td>Robert Prisco</td>
<td>111 125th Street, West Babylon, NY 11704</td>
<td>$25.00</td>
<td>Recreation Permit</td>
<td>Paid Cash</td>
</tr>
<tr>
<td>Estelita Canas</td>
<td>37 Arthur Street, Copiague, NY 11726</td>
<td>$85.00</td>
<td>Day Camp</td>
<td>128499</td>
</tr>
<tr>
<td>Margaret Giancomini</td>
<td>591 N. Lewis Avenue, Lindenhurst, NY 11757</td>
<td>$650.00</td>
<td>Day Camp</td>
<td>128347</td>
</tr>
<tr>
<td>Robert Neal</td>
<td>37 Young Street, Babylon, NY 11704</td>
<td>$50.00</td>
<td>Dock Permit</td>
<td>129782</td>
</tr>
</tbody>
</table>

VOTES: 4 YEAS: 4 NAYS: 0

The resolution was theretupon declared duly adopted.

Being no further business before the Board, the meeting adjourned at 3:35 pm on the motion of Councilman Manetta, seconded by Councilman Martinez.

Stephen Greenwald, Deputy Town Clerk

6/28/2018 Minutes